

**MINUTES OF THE HAVEN TOWN BOARD MEETING**  
**June 17, 2024**

**CALL TO ORDER**

The Haven Town Board met at the Haven Town Hall on Monday, June 17, 2024. The meeting was called to order at 7:00 p.m. by Chairperson Eric Meyer. Members present: Supervisor Eric Meyer, Supervisor Randy Linn, Supervisor Joseph Then, Supervisor Joseph Sexton, Treasurer Viki Monroe and Clerk Tammy Schefers. There were several people who attended the meeting in person. There was no Zoom for this meeting.

**PLEDGE OF ALLIGIANCE**

All present stood and recited the Pledge of Allegiance.

**SHERBURNE COUNTY SHERIFF REPORT**

Sergeant Geoff Dowty sent out an e-mail report that stated there were 94 incidents for the month of May. He reviewed the report with the board members. He stated that there has been some stop arm violations with school buses that Sherburne County has been working on. He did comment that there are buses that have cameras, so that helps identify drivers who do not stop.

**OPEN FORUM (Time for Residents to Ask the Board Questions)**

Roger Johnson the treasurer for Palmer Township talked with the board about the PERA Retirement Plans. There are some changes coming and he wanted the Haven Township board to be aware of them. The Supervisor/Employee would qualify for both plans when the \$425 a month is reached. Sick Leave/Vacation CTAS would require separate claim submittals due to Payroll layout.

Kari Watkins made the comment that she Thanks the Haven Township Board for keeping the original Minnesota Flag flying at the township hall.

**APPROVAL OF AGENDA**

Supervisor Joseph Sexton made a motion to accept and approve the agenda. Supervisor Randy Linn seconded the motion. Role Call was taken; Supervisor Eric Meyer – Aye; Supervisor Randy Linn – Aye; Supervisor Joseph Then - Aye; Supervisor Joseph Sexton – Aye; the motion carried.

**READING OF THE MINUTES**

Supervisor Randy Linn made a motion to approve the May 20, 2024 Board Meeting Minutes and the rest of the consent agenda. Supervisor Joseph Sexton seconded the motion. Role Call was taken; Supervisor Eric Meyer – Aye; Supervisor Randy Linn – Aye; Supervisor Joseph Then - Aye; Supervisor Joseph Sexton – Aye; the motion carried.

**BUILDING PERMITS**

Just for reference; Sherburne County sends an e-mail report of permits each month to the Clerk for all the Townships. There were 14 permits for Haven Township this month.

**PUBLIC HEARING (Communication that the Board Notified Residents)**

None

**OLD BUSINESS**

**Cemstone Gravel Pit IUP Amendment** – Supervisor Eric Meyer made the comment that they are still in the working progress with Cemstone.

**Hwy 10 Study Funding** – Supervisor Eric Meyer made the comment that there is a meeting he will attend on June 26, 2024.

**Wet Hydrants** – Supervisor Eric Meyer has been working with Palmer Bus Service in Teder’s Industrial Park on this project.

**Township Sign Replacement** – Supervisor Joseph Then reported that he has ordered signs and they will be coming in mid July and when they arrive he will continue to have them installed and put in place. The township posting board off County Road 8 has been found damaged and laying in the ditch. Supervisor Joseph Then will pick it up and place it in the shed at the township hall.

**AED (Automated External Defibrillators)** – There will be four more AED machines installed this summer within the township.

**Road Planning / Bonding Options** –

Supervisor Randy Linn made the comment that they are still on track with Ehlers Public Finance Advisors for the bond. He is getting together the final paperwork that is needed for them.

The board discussed Item Number Four on the Disclosure Obligations Including Official Statement for Your Upcoming Municipal Securities Sale. After discussion on this, Supervisor Joe Sexton made a motion to accept and approve that Supervisor Randy Linn can proceed with adopting a Reimbursement Resolution and/or a declaration of intent. Supervisor Joseph Then seconded the motion. Role Call was taken; Supervisor Eric Meyer – Aye; Supervisor Randy Linn – Aye; Supervisor Joseph Then - Aye; Supervisor Joseph Sexton – Aye; the motion carried. A tentative date will be July 8, 2024 for the next special bond meeting. The board will post for this when it gets closer.

**6338 45<sup>th</sup> Avenue SE – Driveway Permit & Culvert Update** – Supervisor Eric Meyer is working on this with the property owner.

**Tech Check** – Supervisor Eric Meyer made the comment that the board is not going to precede with the surveillance cameras. This can be taken off of the agenda.

**Neighborhood Meetings** – The board discussed having neighborhood meetings to discuss issues such as Annexation; AED Machines; Fiber Optic; and one Garbage Hauler for designated areas.



Tentative schedules for these meetings are as follows:

July 2024	Prairie Woods Addition
July 2024	River Haven Addition
July 2024	Deer Haven Addition; Airport; Del-Tone Road
July 2024	Elk River Estates

**Holcim-MWR, Inc.** – Holcim is in the process of an application of wanting to develop the land they own in Haven Township (Holcim Haven Mine). Haven Township gave Sherburne County the lead on this project. Haven Township will observe Sherburne County and act when needed.

**Palmer Bus Service** – Palmer Bus Service is located in Teders Industrial Park. Supervisor Eric Meyer has been working with Palmer Bus Service, Traut Wells and Sauk Rapids Fire Department on getting a wet hydrant in place at this site. They have been making progress. They are also working on an agreement for this and when completed, the agreement for this hydrant will stay with the property if ever sold to a new owner.

**Knife River** – Is in the process of expanding and wanting to address changes to the Mark Pit. Haven Township will address this at a future Haven Township Meeting.

#### **NEW BUSINESS**

None

#### **BUSINESS FROM THE SUPERVISORS**

##### **Supervisor (Chairperson) Eric Meyer**

Orderly Annexation with the City of St. Cloud – Supervisor Eric Meyer has been having Neighborhood Meetings to address the Orderly Annexation Process with the residents.

Supervisor Eric Meyer made the comment that he went to the MAT Law Seminar and had learned that the board only needs to give a three day notice instead of a ten day notice for special meetings.

**Supervisor Randy Linn** – None

**Supervisor Mark Knowles** – Not in Attendance

**Supervisor Joseph Then** – Supervisor Joseph Then talked about the Ultra Thin on 52<sup>nd</sup> Street SE and how it is not holding up. He is working with the contractor to see what the issue is with the material that got placed on this road. He is hesitant to place this on any other roads in the township until they get this road corrected. Spray Patching in Kilian Addition has been started. The rain has delayed projects.

Supervisor Joseph Then talked about 32<sup>nd</sup> Street SE (Dirt Road) and Hwy 10 Frontage Road (1, 2, 3,). The board discussed these two roads. After discussion on this, Supervisor Joseph Sexton made a motion to authorize Supervisor Joseph Then to connect with an engineering firm and have 32<sup>nd</sup> Street SE and Hwy 10 Frontage Road surveyed before

any work is done on these two roads. Supervisor Joseph Then seconded the motion. Role Call was taken; Supervisor Eric Meyer – Aye; Supervisor Randy Linn – Aye; Supervisor Joseph Then - Aye; Supervisor Joseph Sexton – Aye; the motion carried.

Supervisor Joseph Then commented that he went to the MAT Law Seminar and learned some good general information.

**Supervisor Joseph Sexton** – Supervisor Joseph Sexton is working on Fire Call Invoices. There are two property owners who are not paying the Invoices that were sent to them over a year ago when the Sauk Rapids Fire Department was at the scene. He would like the board to consider a Resolution for Past Due Invoices on Fire Calls. After discussion on this, Supervisor Joseph Sexton made a motion that the board approves and accepts the Resolution Certifying Past-Due Invoices to Sherburne County Auditor for Collection with the Property Taxes. Supervisor Eric Meyer seconded the motion. Role Call was taken; Supervisor Eric Meyer – Aye; Supervisor Randy Linn – Aye; Supervisor Joseph Then - Aye; Supervisor Joseph Sexton – Aye; the motion carried. Supervisor Joseph Sexton will connect with Sherburne County to place this on the two property owner's taxes to pay in 2025.

#### **TREASURER UPDATE**

The Treasurer reviewed the May Cash Control Statement; Receipt Register and Disbursement Register with the Supervisors.

#### **CLAIMS LIST FOR APPROVAL**

Supervisor Joseph Sexton made a motion to accept and approve the claims 24101-24122 totaling \$271,471.72 as presented for the month of June. This motion will also include adding the banking service fees for the end of the month when the statements arrive. Supervisor Eric Meyer seconded the motion. Role Call was taken; Supervisor Eric Meyer – Aye; Supervisor Randy Linn – Aye; Supervisor Joseph Then - Aye; Supervisor Joseph Sexton – Aye; the motion carried.

#### **CLERK UPDATE**

None

#### **COMMUNICATIONS**

MN Association of Townships – Online Training / Newsletter Updates / Meetings  
Sherburne County Planning & Zoning – Public Hearings  
Sherburne County Association of Township Meeting Agenda  
Sherburne County Comprehensive Plan Land Use Plan Steering Committee  
Sherburne County Connect Agenda  
Sherburne County Law Library  
Tri-CAP – Energy Assistance  
Voice Mails  
E-mails from Residents

**OPEN FORUM (Time for Residents to Ask the Board Questions)**

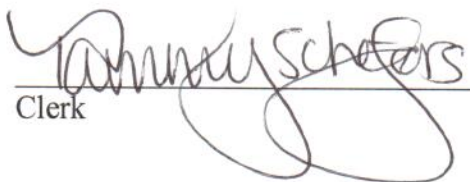
None

**ADJOURN**

It was moved by Supervisor Joseph Sexton seconded by Supervisor Eric Meyer to adjourn the meeting. Role Call was taken; Supervisor Eric Meyer – Aye; Supervisor Randy Linn – Aye; Supervisor Joseph Then - Aye; Supervisor Joseph Sexton – Aye; the motion carried and the meeting was adjourned at 7:43 p.m.

  
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Chairperson

7-15-2024  
Date

  
\_\_\_\_\_  
Clerk

7.15.2024  
Date