

MINUTES OF THE HAVEN TOWN BOARD MEETING
November 18, 2024

CALL TO ORDER

The Haven Town Board met at the Haven Town Hall on Monday, November 18, 2024. The meeting was called to order at 7:00 p.m. by Chairperson Eric Meyer. Members present: Supervisor Eric Meyer, Supervisor Randy Linn, Supervisor Joseph Then, Treasurer Viki Monroe and Clerk Tammy Schefers. There were five people who attended the meeting in person. There was one person zooming on-line for this meeting.

PLEDGE OF ALLIGIANCE

All present stood and recited the Pledge of Allegiance.

APPROVAL OF AGENDA

Supervisor Randy Linn made a motion to accept and approve the agenda. Supervisor Joseph Then seconded the motion. Role Call was taken; Supervisor Eric Meyer – Aye; Supervisor Randy Linn – Aye; Supervisor Joseph Then - Aye; the motion carried.

SHERBURNE COUNTY SHERIFF REPORT

Sergeant Geoff Dowty sent out an e-mail report that stated there were 96 incidents for the month of October. He reviewed and summarized the report with the board members and answered any questions.

OPEN FORUM (Time for Residents to Ask the Board Questions)

None

READING OF THE MINUTES

Supervisor Eric Meyer made a motion to approve the October 21, 2024 Board Meeting Minutes; October 21, 2024 Haven Planning Commission Meeting Minutes; October 31, 2024 Special Meeting Moratorium Minutes; November 14, 2024 Board of Canvass Meeting Minutes and the rest of the consent agenda. Supervisor Randy Linn seconded the motion. Role Call was taken; Supervisor Eric Meyer – Aye; Supervisor Randy Linn – Aye; Supervisor Joseph Then - Aye; the motion carried.

BUILDING PERMITS

Just for reference; Sherburne County sends an e-mail report of permits each month to the Clerk for all the Townships. There were 8 permits for Haven Township this month.

PUBLIC HEARING (Communication that the Board Notified Residents)

None

OLD BUSINESS

None

NEW BUSINESS

Resolution Setting Fee Schedule – The board members reviewed the last updated Resolution Setting Fee Schedule which was Resolution R-2014-300. There were several changes that needed to be updated. Supervisor Eric Meyer will make the corrections and bring back a draft copy of the revisions for the December Meeting for the board to review.

MATIT 2025 Workers Compensation – The board members reviewed and went over the annual Minnesota Association of Townships Insurance & Bond Trust (MATIT) for 2025 Workers ' Compensation and Payroll Audit. After discussion on this Supervisor Randy Linn made a motion to accept, approve and pay the 2025 Workers Compensation which the coverage is from January 1, 2025-December 31, 2025 for the total \$1,313.00. Supervisor Joseph Then seconded the motion. Role Call was taken; Supervisor Eric Meyer – Aye; Supervisor Randy Linn – Aye; Supervisor Joseph Then - Aye; the motion carried.

MNDOT One-Time Contract for Material Testing – Chuck Boser from Stantec Engineering has been working with the Minnesota Department of Transportation on a one-time contract for material testing of bituminous material for the Ultra Thin Bond Wear Coating Project (UTBWC) with Haven Township. The board members went over this draft contract and found one correction needed; under contract 1.2 Expiration Date should be in 2025 not 06/30/2024 as stated. After discussion on this Supervisor Randy Linn made a motion to approve, accept and have the board go ahead and sign the State of Minnesota One-Time Technical Services Contract Number 1058464 with the Minnesota Department of Transportation with the changing of the date to 2025 expiration. Supervisor Eric Meyer seconded the motion. Role Call was taken; Supervisor Eric Meyer – Aye; Supervisor Randy Linn – Aye; Supervisor Joseph Then - Aye; the motion carried.

Joint Powers Agreement with Sherburne County for Cannabis Retail Business Registration – Sherburne County has been working on the next steps and timeline in establishing regulation of Cannabis Businesses. They will hold a public hearing to consider the enactment of an ordinance relating to the regulation and registration of Cannabis Retail Businesses and Lower-Potency Hemp Edible Retail Businesses. The business regulation and registration ordinance establishes requirements, restrictions, registration procedures, and enforcement mechanisms for cannabis and lower-potency hemp edible retail businesses. The haven board reviewed the most current draft copy of this. After discussion on this it was mentioned that the Haven Township board does not want to regulate these businesses within this township. The board would like to have Sherburne County oversee these business regulations and registrations as well as to keep consistency across jurisdictions. Supervisor Joseph Then made a motion to accept, approve and to have Haven Township sign into a Joint Powers Agreement between the County of Sherburne and Township of Haven for the Enforcement and Regulation of Cannabis Retail Business Registration. Supervisor Randy Linn seconded the motion. Role Call was taken; Supervisor Eric Meyer – Aye; Supervisor Randy Linn – Aye; Supervisor Joseph Then - Aye; the motion carried.

BUSINESS FROM THE SUPERVISORS

Supervisor (Chairperson) Eric Meyer

Orderly Annexation with the City of St. Cloud – Supervisor Eric Meyer made the comment that he is still working with the city of St. Cloud and will update the board when he has more information.

Billboard – Permit – Zoning – Supervisor Eric Meyer made the comment that this is still in the working progress and he will keep the board informed when he has more information.

AED (Automated External Defibrillators) – Supervisor Eric Meyer made the comment that the AED machines in Prairie Woods Addition are up and working. The AED machine was used again in Sherwood Shores this past month. Supervisor Eric Meyer is working on a location for the last machine. Possible locations may be 60th Avenue SE; K&C Auto / Import Motors or Del-Tone Gun Range.

Neighborhood Meetings – Supervisor Eric Meyer made the comment that he still has to connect with Elk River Estates Addition, Deer Haven and Del-Tone Road.

Supervisor Randy Linn – Supervisor Randy Linn had no new updates.

Supervisor Mark Knowles – Supervisor Mark Knowles was not present at the meeting.

Supervisor Joseph Then – He made the comment that he reviewed and completed the Road Mileage Certification for Sherburne County. He also attended a virtual meeting on-line with the MNDOT which talked about the North Star Corridor and transportation for future growth.

Driveway Permits – 6338 45th Avenue SE – Driveway Permit & Culvert. The homeowner asked if they could address this in 2025 next spring being it is coming into the winter season. This will be postponed until 2025.

Township Sign / Mailbox Posts Replacement – Supervisor Joseph Then reported that 911 signage has been installed as well as the No Parking signs around the lakes.

Supervisor Joseph Sexton – Supervisor Joseph Sexton was not present at the meeting.

TREASURER UPDATE

The Treasurer reviewed the October Cash Control Statement; Receipt Register and Disbursement Register with the Supervisors.

CLAIMS LIST FOR APPROVAL

Supervisor Randy Linn made a motion to accept and approve the claims 24217-24241 totaling \$1,076,664.77 as presented for the month of November with holding off paying the ASTEC Corporation invoice in the amount of \$967,900.78 till December 11, 2024. This motion will also include adding the banking service fees for the end of the month

when the statements arrive. Supervisor Joseph Then seconded the motion. Role Call was taken; Supervisor Eric Meyer – Aye; Supervisor Randy Linn – Aye; Supervisor Joseph Then - Aye; the motion carried.

Transfer Funds – Treasurer Viki Monroe talked to the board members about transferring funds from the road fund to general fund. After discussion on this, Supervisor Eric Meyer made a motion to transfer \$18,000.00 from the road fund to the general fund. Supervisor Randy Linn seconded the motion. Role Call was taken; Supervisor Eric Meyer – Aye; Supervisor Randy Linn – Aye; Supervisor Joseph Then - Aye; the motion carried.

CLERK UPDATE

None

COMMUNICATIONS

MN Association of Townships – Online Training / Newsletter Updates / Meetings
Sherburne County Planning & Zoning – Public Hearings
Sherburne County Association of Township Meeting Agenda
Sherburne County Comprehensive Plan Land Use Plan Steering Committee
Sherburne County Connect Meeting Agenda
Voice Mails
E-mails from Residents

OPEN FORUM (Time for Residents to Ask the Board Questions)

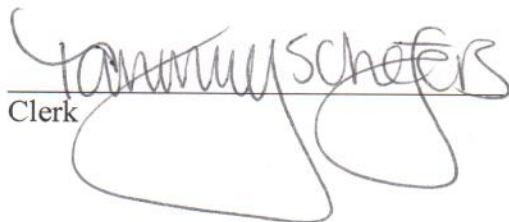
None

ADJOURN

It was moved by Supervisor Eric Meyer seconded by Supervisor Joseph Then to adjourn the meeting. Role Call was taken; Supervisor Eric Meyer – Aye; Supervisor Randy Linn – Aye; Supervisor Joseph Then - Aye; the motion carried and the meeting was adjourned at 7:49 p.m.


Chairperson

12-16-2024
Date


Clerk

12.16.2024
Date